

# Fourteenth session of the IRENA Assembly

## Part I

15 January 2024 (Virtual)  
15.00 to 18.00 Gulf Standard Time (GST)

## Executive Overview

### Message from the Director-General of IRENA

It is my honour and great pleasure to welcome you to Part I of the 14<sup>th</sup> session of the IRENA Assembly which will take place in a virtual setting on 15 January 2024, from 15.00 to 18.00 Gulf Standard Time (GST).

As the supreme decision-making organ of IRENA, the Assembly, comprising 169 [Members](#), has been recognised as a strategic global platform for inclusive and diverse discussions on all facets of the energy transition.

2023 has presented a unique opportunity for all of us, with the 28<sup>th</sup> session of the Conference of Parties to the United Nations Framework Convention on Climate Change (COP28) being convened from 30 November to 12 December in our Host Country, the United Arab Emirates.

The IRENA Council, at its twenty-sixth meeting, approved the proposed scenario for the fourteenth session of the Assembly to be convened in two parts, in January and April 2024 respectively. It is our hope that these arrangements will provide us all the opportunity to reflect on the important outcomes of the negotiations and chart our individual and collective actions moving forward.

Discussions at the fourteenth session of the Assembly will revolve around the theme ‘Outcome of COP28: Infrastructure, Policies and Skills for Tripling Renewables and Accelerating the Energy Transition’.

During Part I of the 14<sup>th</sup> session of the Assembly, Members will have the opportunity to consider and discuss a number of programmatic and institutional matters relevant to the Agency’s future work and direction. Members will also consider a number of administrative and institutional matters that are crucial to the functioning of the Agency.

This Executive Overview has been prepared to assist participants in navigating Part I of the 14<sup>th</sup> session of the Assembly.

I look forward to welcoming you to the virtual Part I of the 14<sup>th</sup> session of the IRENA Assembly.

Francesco La Camera

## IRENA 14<sup>th</sup> Assembly – Designated Bureau

The President and four Vice-Presidents designated for the 14<sup>th</sup> session of the Assembly are:

**President:** Rwanda

**Vice-President:** Angola

**Vice-President:** Dominican Republic

**Vice-President:** Georgia

**Vice-President:** Iraq

## IRENA 14<sup>th</sup> Assembly Part I – A Detailed Overview

### I. Plenary

#### Opening Plenary Session

The Official Opening of Part I of the 14<sup>th</sup> session of the IRENA Assembly will take place on 15 January 2024 at 15:00 GST, with high-level statements including by the Presidency of the Assembly, the Host Country and the IRENA Director-General.

#### Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2022-2023 (including Work Programme Self-Assessment for 2022-2023)

The Director-General will present the Annual Report on the Implementation of the Work Programme and Budget for 2022-2023, for adoption by the Assembly. The Director-General will also report on the Work Programme Self-Assessment for the same period.

#### Report of the Director-General – Proposed Work Programme and Budget for 2024-2025

The Director-General will present the Proposed Work Programme and Budget for 2024-2025, which will guide the work of the Agency in the upcoming biennium, for consideration and adoption by the Assembly.

#### Member interventions on the Annual Report and Proposed Work Programme and Budget

Due to the virtual nature of Part I of the session, delegations wishing to make an intervention under the agenda items “Annual Report of the Director-General on the implementation of the Work Programme and Budget for 2022-2023” and “Report of the Director-General – Proposed Work Programme and Budget for 2024-2025” **may choose to deliver an oral intervention during the session, or submit a written statement on the items in advance of Part I of the session.**

**Delegations wishing to deliver an oral intervention** are invited to register in the Speakers list by sending a request to [Assembly@irena.org](mailto:Assembly@irena.org), noting the name and title of the speaker, indicating in the subject line “*IRENA Assembly Part 1: Speakers List*”. The requests will be considered observing the international protocol precedence and the principle of “first come, first served”.

**Delegations wishing to submit a written statement** are invited to send their statements to the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org) in advance of Part I of the session. These statements will be made available to the Assembly and form part of the official proceedings.

### **Consideration of Administrative and Institutional matters**

The Chair of the 26<sup>th</sup> Council meeting will present the conclusions of the 2023 Council meetings on specific administrative and institutional matters, for consideration by the Assembly.

## **Essential Information for Participation**

**Registration:** Registration links have been sent to all IRENA Members, along with a [logistical note](#), [user guide](#) for participation on the Zoom platform, as well as a Zoom [background image](#).

IRENA Members who have not yet completed their registration for Part I of the fourteenth session of the Assembly are kindly requested to complete their registration via [this link](#), no later than **8 January 2024**.

Please be informed that each IRENA Member can have **a maximum of two members (1 Head of Delegation + 1 additional delegate) designated as speakers** and these members will have the possibility to have their video camera enabled during the session. All other members of delegations will be able to attend the virtual meeting with audio enabled only.

**In this regard, IRENA Members are kindly requested to inform the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org) of the two designated speakers for their delegation, and to provide the following information:**

- a. Name and title
- b. Position
- c. Personal e-mail address and mobile telephone number

**Credentials:** All Members are kindly requested to ensure that Credential Letters for their representatives at the fourteenth session of the Assembly are submitted in a proper form and in a timely manner.

**The Credential Letters submitted for the first part of the session of the Assembly will be deemed to also cover the second part of the session, unless: a) otherwise stated in the Credentials Letter, or b) the Credential Letter is withdrawn or replaced by a new Credential Letter.**

An electronic copy of the Letter of Credentials is to be submitted by email to [credentials@irena.org](mailto:credentials@irena.org), no later than **5 January 2024**, in accordance with Chapter IV, Rule 24 of the [Rules of Procedure of the Assembly of IRENA](#) (A/5/5).

A sample form of Letter of Credentials is available [here](#). Members are kindly encouraged to follow the suggested template.

The Letter of Credentials must be issued by:

- a) The Head of State; or
- b) The Head of Government; or
- c) The Minister of Foreign Affairs; or

- d) An official with full powers signed by the Head of State, Head of Government or Minister of Foreign Affairs, in which case the full powers should be submitted together with the Letter of Credentials.

Please be advised that in the event a government representative other than the Head of Government or the Minister of Foreign Affairs will participate in the fourteenth session of the Assembly, a Letter of Credentials must be submitted in accordance with the abovementioned requirements.

Any later change in the representation of a Member must be notified to the IRENA Secretariat through the appropriate diplomatic channel. In any such case, a new Letter of Credentials will be required for the new representative(s), a copy of which is to be submitted by email to [Credentials@irena.org](mailto:Credentials@irena.org).

## Related Matters

**Agenda:** The Provisional Agenda of the 14<sup>th</sup> session of the IRENA Assembly as well as the annotations and sessional documentation for Part I are included in this transmission. These will also be made available on the Member portal '[REmember](#)', for Focal Points officially designated to IRENA.

Should you require access to '[REmember](#)', please contact [REmember@irena.org](mailto:REmember@irena.org).

**Arrangements for Part II of the fourteenth session of the Assembly:** Part II of the fourteenth session of the Assembly will be held in-person on 16–18 April 2024 in Abu Dhabi, from 10.00 to 18.00, in parallel to the World Future Energy Summit (WFES).

The Director-General will provide additional information and an update on the arrangements for Part II of the fourteenth Assembly, and any modifications to the tentative schedule, under item 8 of the Provisional Agenda.

**Interpretation:** Simultaneous interpretation into Arabic, Chinese, English, French, Russian and Spanish will be provided during the Assembly session.

**Queries:** Questions relating to the Assembly, including on registration and organisational arrangements, should be referred to the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org).