

## **NOTIFICATION**

### **by the Director-General of IRENA**

Thirteenth session of the IRENA Assembly and related meetings  
14–15 January 2023  
St. Regis Hotel, Saadiyat Island, Abu Dhabi, United Arab Emirates

The thirteenth session of the Assembly of the International Renewable Energy Agency (IRENA) will be held in-person from 14 to 15 January 2023 in Abu Dhabi, United Arab Emirates, under the theme ‘World Energy Transition – The Global Stocktake’.

Marking the 3<sup>rd</sup> World Energy Transition Day, the Assembly will commence its work on Saturday, 14 January 2023, with the Official Opening at 10.00 AM, followed by a High-level Plenary session on World Energy Transition – The Global Stocktake.

A number of strategic, administrative and institutional matters will be considered in the context of the Assembly session. Additionally, a series of Ministerial and High-Level meetings, as well as thematic and stakeholder meetings, will be held over the course of the Assembly, including on Friday, 13 January 2023, the day preceding the opening of the Assembly.

### **Ministerial and High-Level Meetings**

During the Assembly session and Pre-Assembly Day, the following Ministerial and High-Level meetings will be convened:

- The Ministerial meeting on ‘Climate Pledges to Action: Amplifying Energy Transition for Sustainable Development in SIDS’ will be held on Friday, 13 January from 14.00 to 16.00.
- The High-Level meeting on ‘Energy Compact on Renewable Energy for the United Nations Peacekeeping’ will be held on Friday, 13 January from 16.00 to 18.00.
- The Ministerial Roundtable on ‘Decarbonising Shipping: The role of ports in addressing supply, demand and trade of renewable-based fuels’ will be held on Saturday, 14 January from 16.15 to 18.15.
- The Ministerial Dialogue on ‘Regional Energy Transition Outlooks: Southeast Asia Energy Transitions’ will be held on Sunday, 15 January from 10.00 to 11.30.
- The Ministerial Dialogue on ‘Critical materials for the Renewables-Centred Energy Transition: How to jointly harness opportunities’ will be held on Sunday, 15 January from 11.30 to 13.00.
- The Ministerial Dialogue on ‘Energy Transition Accelerator Financing (ETAF) Platform’ will be held on Sunday, 15 January from 14.30 to 16.00.

Delegations to the Assembly  
Contact Persons/Focal Points

To ensure timely planning, delegations are requested to confirm interventions by their Minister or Head of Delegation at the relevant Ministerial Meeting(s) by sending her/his name and title to the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org), indicating in the subject line “IRENA Assembly: Ministerial meeting”.

## Plenary sessions

As the supreme decision-making organ of IRENA, the Assembly will consider and discuss a number of programmatic and institutional matters relevant to the Agency’s future work and direction. Members will also consider a number of administrative and institutional matters.

### A. Strategic and Programmatic items

Members will have the opportunity to exchange experiences and best practices on national and global efforts towards a just and resilient energy future, and to provide guidance to the Agency’s programmatic activities in this regard. Over the course of the Assembly, these sessions will cover the following items:

- Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2022-2023, as well as the Draft Medium-Term Strategy 2023-2027
- Member Interventions
- Administrative and Institutional matters and other mandates

Delegations wishing to make an intervention under the Annual Report, Draft Medium-Term Strategy and/or the role of energy transitions in the context of the Global Stocktake, are invited to **register in the Speakers List** by sending a request noting the name and title of the speaker to [Assembly@irena.org](mailto:Assembly@irena.org), indicating in the subject line “IRENA Assembly: Speakers List”. The requests will be considered observing the international protocol precedence and the principle of “first come, first served”.

A preliminary Speakers List based on requests received will be circulated prior to the opening session of the Assembly.

Delegations are also invited to submit written statements to the Secretariat in advance of delivery. Full official written statements will be made available to the Membership and included as part of the official records of the session.

In the interest of enhancing transparency and inclusiveness, open sessions and meetings of the Assembly will be live streamed on the IRENA website.

### B. Elections and appointments

The designations of India as President, and Belgium, Indonesia, Saint Vincent and the Grenadines, and Zimbabwe as Vice-Presidents of the thirteenth session of the Assembly, are expected to be officially confirmed at the start of the Plenary session of the Assembly (item 2.a. of the Provisional Agenda).

## Other meetings

On Friday, 13 January 2023, a number of thematic and stakeholder meetings will allow for in-depth discussions on various aspects related to the energy transition between public, multilateral, private and civil society representatives:

- Decentralized Renewable Energy Solutions for Remote and Isolated Communities
- IRENA Legislators Forum
- African Continental Power Systems Master Plan (CMP) – Establishing continent wide planning process
- Catalyzing Local Finance for Renewable Energy Projects
- IRENA Youth Forum
- End-of-life Management of Solar PV and the Circular Economy
- Public-Private Dialogue
- National frameworks for scenario development towards net-zero target-setting

On the sidelines of the thirteenth session of the Assembly on 14 and 15 January 2023 as well as during the Pre-Assembly Day on 13 January 2023, a number of side events will be held for interested delegations. These include:

- Renewable Energy Roadmaps for Latin America: Perspectives and way forward
- Réunion de Concertation Francophone
- Global Offshore Wind Alliance: Offshore Wind as a Key Solution to the Climate and Energy Security Crises
- Advancing renewables-based clean cooking solutions
- Power system RE-structuring for the transition and to avoid the next power price crisis
- The SDG7 at Mid-Point: Advancing Energy Compacts to deliver on the Global Roadmap for SDG7
- Global Geothermal Alliance Annual Meeting
- Scaling-Up Renewable Energy in Mano River Union Region

## Assembly documentation

In an effort to implement paper smart procedures for IRENA's Governing Body meetings, the Secretariat will make all sessional documentation available electronically.

Documentation pertaining to the thirteenth session of the Assembly and related meetings, including the Provisional Agenda and Indicative schedule, is contained in this transmission.

## IRENA and the Abu Dhabi Sustainability Week

The IRENA Assembly coincides with the opening of the Abu Dhabi Sustainability Week (ADSW), a series of international energy and environmental meetings that will be held in Abu Dhabi from 16 to 19 January 2023.

IRENA will hold a variety of events at the margins of the World Future Energy Summit (WFES) at the Abu Dhabi National Exhibition Centre (ADNEC). Information on these meetings will be communicated separately.

## Accreditation

IRENA States in Accession and non-Member States are kindly requested to submit to the IRENA Secretariat an official note verbale issued by their relevant ministry, informing the Director-General of the names and titles of their representatives and persons constituting their delegation to the IRENA Assembly, no later than **6 January 2023** by email to [Credentials@irena.org](mailto:Credentials@irena.org). Please find a template for the note verbale [here](#).

Any later change in the representation of a State in Accession and non-Member State must be notified to the IRENA Secretariat through the appropriate diplomatic channel. In any such case, a new note verbale will be required for the new representative(s), a copy of which is to be submitted by email to [Credentials@irena.org](mailto:Credentials@irena.org).

## Arrangements for the next Assembly

The fourteenth session of the Assembly is tentatively proposed to be held on 13 and 14 January 2024 in Abu Dhabi, United Arab Emirates, with related meetings held prior to that date. These arrangements are subject to final determination by the Assembly at its thirteenth session.

## Registration

Registration links have been sent to all IRENA Members on 9 November 2022, along with an Information Note on organisational arrangements.

In order to allow sufficient time for the preparation of logistical and related arrangements, including facilitation of visa applications where applicable, delegations are kindly requested to register all delegation members at the earliest, **by 8 January 2023**, through the registration links received.

## Badges

Badges will be issued on 13 to 15 January 2023, from 08:00 to 17:00 in the registration area (Manhattan lounge) next to the main lobby of the St. Regis Hotel in Saadiyat Island, Abu Dhabi.

## Health and safety measures

In the interest of health and safety and in line with UAE regulations, a valid negative PCR test taken within 96 hours (unvaccinated individuals) or 48 hours (vaccinated individuals) of the meeting is required for accessing the meeting venue.

The Secretariat will set up a walk-in PCR Testing Facility on-site at the venue. The Facility will be accessible on **Thursday, 12 January 2023 from 13:00 to 18:00, and on Friday, 13 January 2023, from 09:30 to 17:00**. To avail this PCR testing service, kindly bring with you to the PCR Testing Facility your valid passport or Emirates ID. This service will be provided at no cost to all delegates attending the meetings in-person.

For queries related to registration and organisational arrangements, including any applicable health and safety measures, please contact the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org).