

NOTIFICATION by the Director-General

Twenty-sixth IRENA Council and related meetings
19-20 October 2023, Sheraton Corniche Hotel, Abu Dhabi, United Arab Emirates

1. The twenty-sixth Council meeting of the International Renewable Energy Agency (IRENA) will be held in-person, **from 19 to 20 October 2023 at the Sheraton Corniche Hotel in Abu Dhabi, United Arab Emirates**. The Council will commence its work on 19 October at 10.00 hrs Gulf Standard Time (GST) and is expected to conclude on 20 October at 18.00 hrs GST.
2. In keeping with previous practice, a number of Programmatic Discussions will be held on 19 and 20 October, as part of Council deliberations. Relevant information about these Programmatic Discussions as well as the side event is also included in this transmission.
3. **The Programme and Strategy Committee (PSC) meeting will be held on 18 October from 10.00 to 12.00 hrs GST, and the Administration and Finance Committee (AFC) meeting will be held on 18 October from 13.30 to 15.30 hrs GST.** Both Committee meetings will be held **in-person** at the Sheraton Corniche Hotel in Abu Dhabi.
4. During its twenty-sixth meeting, the Council is expected to consider the Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2022-2023, including the Work Programme Self-Assessment for 2022-2023, as well as the Proposed Work Programme and Budget for 2024-2025.
5. This meeting of the Council will also hear reports from the Chairs of the PSC and AFC, which have a direct relevance to the ongoing work of the Agency. A number of administrative and institutional matters as outlined in the provisional agenda (C/26/L.1) included in this transmission, will also be considered.
6. **Elections and appointments:** At the end of its twenty-fifth meeting, the Council designated the United States of America as Chair, and Panama as Vice-Chair, of the twenty-sixth meeting of the Council. The Council will be expected to confirm this designation at the beginning of the meeting, under the respective agenda item.
7. **General Member Statements:** During the twenty-sixth meeting, Members will be invited to share their experiences on priority actions and challenges related to the deployment of renewable energy, and exchange views on issues related to the energy transition in the coming decade and beyond. Delegations will be given an allotted time of 3 minutes to share their experiences.
8. Members are invited to provide their statements, in written form and in the original language of delivery, to the Secretariat at Council@irena.org. A template for written statements is available at this [link](#).

IRENA Members
Contact Persons/Focal Points

9. Written statements provided by Members will be annexed to the Summary Report of the twenty-sixth Council meeting. To facilitate interpretation during the meeting, Members are invited to submit their written statements in advance of the twenty-sixth Council meeting.
10. **Documentation:** Documentation pertaining to the twenty-sixth Council and related meetings is included in this transmission and is also being made available for delegations on REmember, IRENA's online platform for Members, at [this link](#). For those who require access to REmember, please contact REmember@irena.org.
11. The IRENA Secretariat will shortly launch the Meeting Application, which includes all sessional documentation and relevant information, and provides delegates with the opportunity to network and communicate with one another on issues of relevance. Should you require any assistance to access the Meeting Application, please contact Council@irena.org.
12. **Registration for delegations:** Registration is open from 4 September 2023 to 11 October 2023 and invitations to register have been sent to all delegations, along with an Information Note on organisational arrangements. In order to allow sufficient time for the preparation of logistical and related arrangements, please complete your registration at the earliest. If you have not yet received an invitation to register, please contact Council@irena.org.
13. **Credentials:** Pursuant to the Rules of Procedure of the Council (A/5/5), Chapter III, Rule 12, **each member of the Council** is requested to submit to the IRENA Secretariat a Letter of Credentials issued by the Head of State or Head of Government or Minister of Foreign Affairs, or an official with full powers signed by the Head of State, the Head of Government or the Minister of Foreign Affairs (in which case the full powers should be submitted together with the credentials), informing the Director-General of the names and titles of the representatives and persons constituting their delegation to the IRENA Council. The Letter of Credentials should be submitted by **11 October 2023** to Credentials@irena.org. Upon their request, the Secretariat may make Credentials received available for review by Council members. Please find a template Letter of Credentials [here](#).
14. **Badge issuance:** Badges will be issued on 18 to 20 October 2023, from 09.00 to 17.00 hrs in the registration area located in the main lobby of the venue, Sheraton Corniche Hotel, Abu Dhabi.
15. **Next Council meeting:** With a view to facilitate early planning, the Council may wish to consider proposed dates for both its meetings in 2024. It is proposed to hold the twenty-seventh meeting of the Council on 30 and 31 May 2024, with the in-person meetings of the subsidiary organs scheduled for 29 May 2024 and the twenty-eighth meeting of the Council on 24-25 October 2024 in Abu Dhabi, with the in-person meetings of the subsidiary organs scheduled for 23 October 2024.
16. All communications and queries relating to organisational arrangements should be addressed to Council@irena.org.
17. Queries relating to Credentials may be addressed to Credentials@irena.org.
18. Delegates requiring information on visa arrangements and/or needing technical assistance with the visa application are advised to contact Protocol@irena.org.